

Government of Enugu State of Nigeria

Enugu State Universal Basic Education Board (ENSUBEB)

Invitation for Pre-qualification/Bidding

In pursuance of the program of the Government of Enugu State of Nigeria for educational transformation at the Basic Education level and in compliance with the Procurement Act and guidelines on public procurement and awards of contracts, the Enugu State Government hereby invites interested, competent, and reputable Civil Engineering Companies with relevant experience, requisite expertise, and good track record for timely delivery of projects, to apply for the construction/renovation works in primary and junior secondary schools in Enugu State as contained in the 4th Quarter 2011 – Second Quarter 2013 UBEC/ENSUBEB Action Plan for intervention projects.

Project Description/ Scope:

- (1) Renovation of Moderate / High Delapidated Class Room Blocks
- (2) New Construction of 5-Class Room Blocks
- (3) New Construction of 4-Unit Squatting Toilets

Prequalification Requirements:

Interested Companies are required to submit the following documents for assessment:

- (i) Evidence of company registration with Corporate Affairs Commission (CAC),
- (ii) Evidence of registration as contractor with the Enugu State Ministry of works and infrastructure.
- (iii) Three years tax clearance certificate.
- (iv) Evidence of financial capacity (Banker's Reference).
- (v) Comprehensive Company Profile with evidence of satisfactory execution and completion of similar projects in the past
- (vi) VAT Registration certificate and evidence of past remittance to FIRS in the last three years.
- (vii) The company must have a professional Engineer with COREN certification who is actively involved with the organization.
- (viii) Sworn affidavit indicating that all documents submitted are genuine and verifiable.

- (ix) Consent to allow for verification of all documents submitted.
- (x) A sworn affidavit that none of the directors have been convicted in any country for any criminal offence including fraud or financial improprieties.
- (xi) Companies which are currently handling projects for ENSUBEB, whose jobs are not up to 80% completion level, will not be considered.
- (xii) Quality assurance control manuals for the company.
- (xiii) Any other relevant document that may place your company on comparative advantage.

Important Notice:

- (1) Companies that have been prequalified and submitted their bids before in the last publication exercise need not apply for another prequalification, on presentation of receipt of payment, such companies will be given fresh bidding document after the publication of all the prequalified companies. This category needs not to pay again.
- (2) Those companies making fresh application will collect their bidding document when they are successfully prequalified.
- (3) Only shortlisted companies from the pre-qualification exercise will be qualified to tender
- (4) All cost incurred by bidders as a response to this invitation and subsequent requests shall be home by the respective contractors/ companies.
- (5) Enugu State Universal Basic Education Board is not under any obligation to prequalify any company who did not meet the requirements.
- (6) Contractors who had worked for the Government of Enugu State or any of its agencies and have poor/ bad history of performance, abandonment, termination and /or un-approved prolonged completion period need not apply
- (7) By submission of pre-qualification documents, ENSUBEB is neither committed nor obliged to award my contract to any contractor/ supplier or agents.
- (8) Prequalified contractors shall collect bidding document from PRS department of ENSUBEB upon payment of N30,000 non-refundable fees for the Lot with 3% Bid security/Certified bank draft for each Lot.

Submission of Pre- Qualification Documents

Applications for prequalification should be submitted in a sealed & signed envelope marked Prequalification for Construction/Renovation of School Buildings in Enugu State Primary and Junior Secondary Schools 2016 and returned to the office of the Executive Chairman, Enugu State Universal Basic Education Board **not later than 25th March 2016** at the following address:

**The Executive Chairman,
Enugu State Universal Basic Education Board
(ENSUBEB) Complex
Presidential Road
Independent Road
Enugu**

**Signed:
Executive Chairman,
ENSUBEB**